



# WATER MAIN SHUTDOWN REQUEST

Submit completed forms to: [shutdownrequests@hunterwater.com.au](mailto:shutdownrequests@hunterwater.com.au)

## PART A – Shutdown Plan Request

### Development details

Contract Reference Number	
Development description	
Site address / location	
Accredited Design Consultant	
Contact email	
Contact phone	
Accredited Construction Consultant	
Contact email	
Contact phone	

### Water connection details

Size and Connection Type (main diameter, tee or end-on)	Connection Location (address or description of location)

### Requirements in PDF format:

- Completed Part A - Water Main Connection Plan Request Form
- Electronic copy of Preliminary Water Design
- Electronic copy of the Water Quality Acceptance Plan
- Executed Deed submitted to Hunter Water

**Hunter Water requires a minimum of 10 business days' notice to review and provide feedback on Shutdown Plan Requests and Water Quality Acceptance Plans.**

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# WATER MAIN SHUTDOWN REQUEST

Submit completed package to: [shutdownrequests@hunterwater.com.au](mailto:shutdownrequests@hunterwater.com.au)

## PART B – Shutdown Date Request

### Development details

Contract Reference Number	
Development description	
Site address / location	
Accredited Design Consultant	
Contact email	
Contact phone	
Accredited Construction Consultant	
Contact email	
Contact phone	
Construction site contact	

### Water connection details

Size and Connection Type (main diameter, tee or end-on)	Connection Location (address or description of location)

*Hunter Water will advise the Accredited Design Consultant and negotiate an alternative date if required.*

*Standard connections will occur in business hours on Tuesdays to Thursdays unless otherwise agreed upon.*

*STS 408 clearly outlines that all network infrastructure operation is undertaken by Hunter Water personnel.*

Proposed shutdown date	
Proposed shutdown time	
Proposed shutdown duration	

**Hunter Water requires a minimum of 21 days' notice for proposed water main shutdowns.**

#### Requirements in PDF format:

- Completed Water Main Shutdown Date Request Form – Part A
- Issued for Construction revision Water Main Design Plans
- Water Quality Acceptance Report (WQAR)
- Finalised Pressure Testing Report
- Finalised Pre-connection Compliance Certificate
- Receipt of Payment for a HWC valve shutdown
- Copy of NATA Accredited Laboratory microbiology test results

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_