



Water Main Shutdown Request Form

Submit completed forms to: shutdownrequests@hunterwater.com.au

PART A – Shutdown Plan Request

Development details

Contract Reference Number: _____

Development description: _____

Site address / location: _____

Accredited Design Consultant (or representative): _____

Email: _____ Phone: _____

Water connection(s) details

Size and Connection Type (main diameter, tee or end-on)	Connection Location (address or description of location)

Requirements:

- Completed Water Main Shutdown Request (this form)
- Electronic copy of Preliminary Water Design (in PDF format)
- Executed Deed submitted to Hunter Water

Hunter Water requires a minimum of 21 calendar days notice for proposed water main shutdowns.

PART B – Shutdown Date Request

Proposed shutdown date*: _____

Proposed shutdown time: _____

Proposed shutdown duration: _____

Planned shutdowns occur within business hours Tuesdays to Thursdays, unless otherwise agreed by Hunter Water.

***If PART A of this form and a Preliminary Water Design have not been submitted, Hunter Water requires a minimum of 30 calendar days notice for a connection request.**

Hunter Water will process the shutdown request and confirm the date upon receipt of shutdown and connection fees.

In the event that a proposed connection date cannot be met, Hunter Water will advise the Accredited Design Consultant and negotiate an alternative date.

Name: _____

Signature: _____ Date: _____