



# Project Finalisation Checklist

## Routine Major Works

Submission Date:			
Developer Works Deed Number:			
Accredited Design Consultant:			
	<b>Designer</b>		<b>HW</b>
<b>Work As Constructed</b>	<b>Yes</b>	<b>N/A</b>	<b>Confirm</b>
WAC Checklist ( <i>In accordance with STS 903, Appendix 2</i> )	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Junction sheets ( <i>In accordance with STS 903, Appendix 1</i> )	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Location co-ordinates provided by a surveyor in accordance with STS 903	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
WAC drawings in PDF & (if available) DWG format in accordance with STS 903	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Drawings in accordance with STS 911	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schedules of technical data (STS 903, Appendices 3, 4 & 6, Schedules A, C & D)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Acceptance testing – water (refer to WSA03-2011-3.1 Section 19)</b>	<b>Yes</b>	<b>N/A</b>	<b>Confirm</b>
Visual inspection - photos showing works in ground (open trench)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Visual inspection – photos showing site restoration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Compaction testing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hydrostatic pressure testing (including water services)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Water quality testing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special testing – e.g. block testing dual water supply systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Acceptance testing – sewer (refer to WSA02-2014-3.1 Section 21)</b>	<b>Yes</b>	<b>N/A</b>	<b>Confirm</b>
Visual inspection - photos showing works in ground (open trench)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Visual inspection – photos showing site restoration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Compaction testing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pressure testing – low pressure air, vacuum, hydrostatic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CCTV Footage & Report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Other required documents</b>	<b>Yes</b>	<b>N/A</b>	<b>Confirm</b>
Construction Issues Register (including any non-conformance reports)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Construction ITPs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Certificate of Completion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Hunter Water Finalisation package results – HUNTER WATER USE ONLY</b>		<b>Yes</b>	<b>No</b>
Finalisation Package endorsed		<input type="checkbox"/>	<input type="checkbox"/>
Endorsement sent to Applicant, Accredited Design Consultant, ART and <u>Asset Information</u>		<input type="checkbox"/>	<input type="checkbox"/>
Delivery Team Officer name:			
Date review completed:			
Delivery Team Officer signature:			
<b>Hunter Water comments (if required)</b>			