



Project Finalisation Checklist Complex Works

Submission Date:	Developer Works Deed Number:		
Accredited Construction Contractor (Company):			
Accredited Construction Contractor (Representative):			
	Contractor		HW
Work As Constructed	Yes	N/A	Confirm
WAC Checklist (<i>In accordance with STS 903, Appendix 2</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Junction sheets (<i>In accordance with STS 903, Appendix 1</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Location co-ordinates provided by a surveyor in accordance with STS 903	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
WAC drawings in PDF & DWG format	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Drawings in accordance with STS 911	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
WAC drawings in accordance with STS 904 (<i>applicable for Electrical Drawings</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schedules of technical data (STS 903, Appendices 3, 4 & 6, Schedules A, C & D)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O&M Manual (<i>In accordance with STS 906</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Acceptance testing – water (refer to WSA03-2011-3.1 Section 19)	Yes	N/A	Confirm
Compaction testing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hydrostatic pressure testing (including water services)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Water quality testing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special testing – e.g. block testing dual water supply systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Acceptance testing – sewer (refer to WSA02-2014-3.1 Section 21)	Yes	N/A	Confirm
Compaction testing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pressure testing – low pressure air, vacuum, hydrostatic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CCTV Footage and Report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Infiltration testing (pump stations)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other required documents	Yes	N/A	Confirm
Construction Issues Register (including any non-conformance reports)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Construction ITPs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Final Value of Works Supplied (Water and Sewer Pump stations, PRVs & Reservoirs)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hunter Water Finalisation package results – HUNTER WATER USE ONLY	Yes	No	
Finalisation Package endorsed	<input type="checkbox"/>	<input type="checkbox"/>	
Security payment lodged	<input type="checkbox"/>	<input type="checkbox"/>	
Completion Certificate sent to Applicant, Constructor, Designer and Notice Letter Officer	<input type="checkbox"/>	<input type="checkbox"/>	
Finalisation Package sent to <u>Asset Information</u>	<input type="checkbox"/>	<input type="checkbox"/>	
Asset value submitted to Finance (non-linear assets - Pump stations, PRVs)	<input type="checkbox"/>	<input type="checkbox"/>	
Delivery Team Officer name:			
Date review completed:			
Delivery Team Officer signature:			
Hunter Water comments (if required)			