



Community, Environment and Sustainability

Purpose

The Board Community, Environment and Sustainability Committee (“BCESC” or “the Committee”) is a Committee of the Board of Hunter Water Corporation (HWC) created to assist the Board in providing direction to, and the monitoring of, strategic plans and initiatives as these may affect the sustainable use of resources and delivery of services arising from the operations of the Corporation in the context of its trading, social and natural environment.

Objectives

In fulfilling its purpose, the Committee’s objectives are:

1. Promote a sustainability focused mindset and environmentally responsible work culture within the organisation to enable staff to fulfil our vision with respect to the ongoing performance of the HWC in terms of environmental stewardship, engagement with the community, and the provision of quality product and services.
2. Protect our natural resources to ensure that future generations may benefit from a similar or improved quality of life to what we enjoy today.
3. Prevent any activity which may inadvertently harm our community, the environment or the reputation of HWC by maintaining strong focus on our community and environment management and complying with all relevant regulations and laws.

Duties and Responsibilities

In order to fulfil its objectives, the Committee will:

- Review and provide input to HWC’s Marketing, Environmental, Catchment and Waterways Management Plans and ensure that targets and objectives are sustainable.
- Provide advice and direction on communications between employees and the Board regarding customer services, community relations and environmental management.
- Review and provide input to the Annual Report with a triple bottom-line focus.
- Consider and review the organisation’s Sustainability Strategy and Green House Gas Abatement Initiatives to ensure they are consistent with our vision, brand positioning and the expectations of our customers and other stakeholders.
- Oversight strategic development of HWC as a customer-centric organisation with a focus on the customer service value chain and the development and implementation of community and customer performance measures.
- Evaluate and provide guidance on emerging community and environmental issues and the consideration of such issues in policy development and business strategy.

- Review environmental incident reports provided to the Committee, including actions or programs planned to minimise reoccurrence of incidences.
- Provide advice and direction in relation to any community and environmental risks facing HWC.
- Provide advice on the methodology, policies and assessments being applied to environmental sustainability and community issues, including environmental impact assessment.

Membership of the Committee

The Committee will consist of at least 3 Non-Executive Directors. One of the Non-Executive Directors will be appointed Chair of the Committee. The Chair and of the term of appointment of each Member shall be determined by the Corporate Governance Committee. The Committee may invite any other individuals to attend Meetings of the Committee, as it considers appropriate. The Managing Director is a permanent Member of the Committee.

Meetings

The Committee will hold at least 3 regular Meetings per annum and such additional Meetings as the Chair may decide in order to fulfil its duties. The Chair of the Committee will report to the Board following each Committee Meeting. The Committee's Charter shall be reviewed annually and updated as required.

A Secretary will be appointed by the Committee from the Executive Team. The Secretary, in conjunction with the Chair, will be responsible for determining the agenda and distributing the business papers to the Committee Members prior to each Meeting. The Secretary will also be responsible for keeping the Minutes of the Committee and circulating these to Committee Members and other interested parties. The Secretary may be supported in these duties by other management personnel.

Quorum

A quorum shall consist of 2 Committee Members.

Authority

In carrying out its duties the Committee shall have the authority to discuss directly with management, internal auditors or consultants any issue within its remit and to request reports, explanations and information on any of the activities or procedures of the corporation.

The Committee is authorised by the Board to obtain outside legal or other professional advice if it considers this necessary at the cost of the corporation.

Conflict of Interest

Committee Members must declare their interest, whether perceived, pecuniary or otherwise, in the exercise of their duties.

Approved by the Board Community, Environment and Sustainability Committee and by the Board of Hunter Water Corporation on 25 June 2009.